

Bunbury Bridge Club Inc.

## **Management Committee meeting Minutes – 14 August 2023**

### **PRESENT**

Andy Males, Bob McCartney, Minetta Hall, John Ferguson, Brian Wade, Colin Saunders

### **APOLOGIES**

Margie Mullen, Norm Hoskin, Mike Van Wyk

The meeting opened at 10.05 by Andy Males (President)

Minutes of the previous meeting held on 10 July 2023 had previously been supplied to committee members.

Minutes moved for acceptance by Bob McCartney, seconded by John Ferguson.

Correspondence report is attached to these minutes

### **Business Arising from Correspondence**

The issue of noise was again raised. Aside from director's advising players to keep quiet it was agreed by the committee that players needed to be responsible for keeping the noise down.

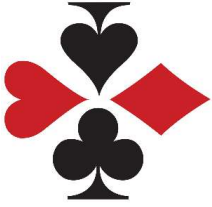
BAWA has decided to implement a Code of Conduct from 1 January 2024 to align with the ABF. The committee was in general agreement with this but will bring it up with the incoming committee at the next committee meeting.

### **TREASURER'S REPORT**

Norm Hoskin supplied a Financial Summary for July, this was emailed to the committee members prior to the meeting and was explained by Brian Wade in Norm's absence.

The club's financial position as it stands at present show the Cash account having a balance of \$12,532.95 and a term deposit of \$31,86.59 making a total of \$45,543.02.

Our major expense appears to be the cleaning costs, this will need to be discussed by the incoming committee.



Bunbury Bridge Club Inc.

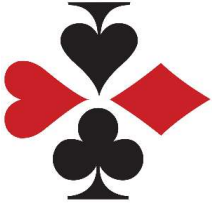
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Treasurers Report moved for acceptance by Brian Wade, seconded by Colin Saunders.

### **BRIDGE CO-ORDINATORS REPORT**

- 1) The bridge calendar was dominated in July by the ANC in Perth. Esther and Colin Saunders participated in many events throughout the tournament with mixed success, Colleen Skipsey and I achieved a result to be archived in the Restricted Butler Pairs and I directed for 10 of the 13 days.
- 2) During the ANZ, I was able to attend part of the club president's meeting. Not surprisingly, Bunbury was the only country club to have a representative in attendance. Topics addressed during the meeting included issues facing clubs arising from a survey conducted by BAWA, the proposed code of conduct and Joondalup's experience with player development. Notes issued at the meeting have been distributed.
- 3) At the local level, it was pleasing to see player participation improve from the lows of May and June. Overall, player numbers increased by an average of 11 per week with Monday +3, Tuesday -2, Wednesday + 5, Friday +1 and Saturday +3.
- 4) From viewpoints expressed, a successful Geographe Cup was held on Sunday 23<sup>rd</sup> with Bunbury retaining the cup for another year.
- 5) The Australia Wide Open Pairs event will be held as part of regular club sessions on Monday 28<sup>th</sup> August. The event is open to all players.
- 6) Player Development sessions are set to resume on Tuesday 5<sup>th</sup> September.
- 7) The Country Championships are scheduled for 9<sup>th</sup> and 10 September in Bridgetown. Currently, there are twelve Bunbury players in the pairs and six in the teams.

Moved to accept the coordinators report by Minetta Hall and seconded Bob McCartney.



Bunbury Bridge Club Inc.

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With relation to the scheduling of Events and the difficulties in playing on a Sunday if they clash with the BAWA calendar it was agreed that club events i.e. Club championships and any other special events be played on a Saturday in the regular club session, and to have a normal green point session running as well.

A suggestion received by the club to have club supported Step Bridge sessions was discussed but not supported by the committee due to the detrimental effect this could have on the club with players not attending. It was also noted that an experienced director would be required to facilitate these events and we do not have sufficient directors for this.

Congress sponsorship – BAWA will make available to regional clubs' sponsorship up to \$1000. We will make an application for this. An application to AqWest for the sum of \$500 has been made. Barrett's will sponsor \$500 together with Qube. It was agreed not to make an application to Southern Ports for congress sponsorship.

It was further agreed to pay for a Kitchen Manager for the congress.

A suggestion has been made for an extra playing day "as a social day without membership of the club. As an affiliated club this is not allowed. We can have an extra playing day but after a trial period players would have to become club members. This matter has been deferred to be discussed at the new committee meeting in due course.

A proposal for Fees to remain at \$6 per session and membership Fees to remain at \$50 was made and this was moved by Brian Wade and seconded by Colin Saunders with all members of the committee in agreement.

The appeals panel is to consist of Brian Wade and Esther Saunders. Mike Van Wyk and Esther Saunders to be the Facilitators Panel.

A new door is to be organised by John Ferguson to comply with the fire regulations.

The Membership of William Rudler was ratified.

Meeting closed at 11.56am.

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Andy Males, President

Minetta Hall, Secretary

Item #		July		
		Actual	Forecast	Diff
1	Opening (Cash Account)	\$11,659	\$11,659	\$0
2	Average players per session	23	24	-1
3	Sessions	22	22	0
	<b>Income</b>			
4	Players	512	528	-16
5	Table Fees	\$2,980	\$3,042	-\$62
6	Special Events	\$384	\$384	\$0
7	Subs	-\$50	\$0	-\$50
8	Net Token Sales	-\$12	\$0	-\$12
9	Lessons & Training	\$15	\$0	\$15
10	Congress	\$0	\$0	\$0
11	Disposals	\$0	\$0	\$0
12	Fund Raising/Charity	\$0	\$5	-\$5
13	Account Transfers	\$0	\$0	\$0
14	Refunds	\$0	\$0	\$0
15	Synergy Credit	\$325	\$0	\$325
16	Functions	\$0	\$0	\$0
17	<b>Sub-Total</b>	<b>\$3,642</b>	<b>\$3,431</b>	<b>\$211</b>
	<b>Expenditure</b>			
18	ABF Master Points	\$0	\$250	-\$250
19	ABF Capitation	\$0	\$0	\$0
20	Accounting Audit	\$100	\$100	\$0
21	Website	\$0	\$0	\$0
22	BAWA	\$24	\$0	\$24
23	Congress	\$0	\$0	\$0
24	Bridge Supplies	\$0	\$200	-\$200
25	Cleaning	\$740	\$740	\$0
26	Fund Raising	\$0	\$0	\$0
27	Equipment/Fittings	\$0	\$40	-\$40
28	Electricity	\$303	\$350	-\$47
29	Cleaning Consumables	\$0	\$20	-\$20
30	Food & Drinks	\$153	\$300	-\$147
31	Bathroom Consumables	\$0	\$40	-\$40
32	Insurance	\$0	\$0	\$0
33	Grounds	\$70	\$125	-\$55
34	Office Supplies	\$0	\$50	-\$50
35	City of Bunbury Rates	\$0	\$0	\$0
36	Water (Aqwest)	\$187	\$0	\$187
37	Sewerage (Water Corp)	\$0	\$175	-\$175
38	Repairs & Maintenance	\$0	\$100	-\$100
39	Security	\$0	\$0	\$0
40	Lessons & Training	\$0	\$0	\$0
41	Communications	\$90	\$90	\$0
42	Functions	\$0	\$0	\$0
43	Administration	\$0	\$50	-\$50
44	Capital Works	\$0	\$0	\$0
45	Australian Bridge	\$0	\$0	\$0
46	<b>Sub-Total</b>	<b>\$1,604</b>	<b>\$2,590</b>	<b>-\$986</b>
47	<b>Closing (Cash Account)</b>	<b>\$13,696</b>	<b>\$12,500</b>	<b>\$1,197</b>
48	<b>Cash Flow Movement</b>	<b>\$2,038</b>	<b>\$841</b>	<b>\$1,197</b>
	<b>Term Deposits</b>			
49	Opening	\$31,847	\$31,847	\$0
50	Interest	\$0	\$0	\$0
51	Transfer In	\$0	\$0	\$0
52	Transfer Out	\$0	\$0	\$0
53	Closing	\$31,847	\$31,847	\$0
54	<b>Total Funds</b>	<b>\$45,543</b>	<b>\$44,346</b>	<b>\$1,197</b>



YEJ24 EXPENDITURE																
Item #	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	2022/2023
1	ABF Master Points	\$0.00												\$0.00	0.0%	\$993.66
2	ABF Capitation													\$0.00	0.0%	\$1,737.85
3	Accounting Audit	\$100.00												\$100.00	6.2%	\$100.00
4	Website													\$0.00	0.0%	\$330.00
5	BAWA	\$24.30												\$24.30	1.5%	\$1,263.62
6	Congress													\$0.00	0.0%	\$7,046.15
7	Bridge Supplies													\$0.00	0.0%	\$2,113.39
8	Contract Cleaning	\$678.02												\$678.02	42.3%	\$7,935.42
9	Fund Raising/Donations													\$0.00	0.0%	\$855.00
10	Equipment/Fittings													\$0.00	0.0%	\$1,528.51
11	Electricity	\$302.52												\$302.52	18.9%	\$2,114.46
12	Cleaning Consumables													\$0.00	0.0%	\$64.70
13	Food and Drinks (kitchen)	\$152.81												\$152.81	9.5%	\$2,871.95
14	Bathroom Consumables													\$0.00	0.0%	\$362.41
15	Insurance													\$0.00	0.0%	\$3,371.34
16	Grounds	\$70.00												\$70.00	4.4%	\$4,278.69
17	Office Supplies													\$0.00	0.0%	\$582.36
18	City of Bunbury Rates													\$0.00	0.0%	\$1,804.00
19	Water (Aqwest)	\$186.72												\$186.72	11.6%	\$1,682.18
20	Sewerage (Water Corp)													\$0.00	0.0%	\$1,075.38
21	Repairs & Maintenance													\$0.00	0.0%	\$660.03
22	Security													\$0.00	0.0%	\$601.70
23	Lessons & Training													\$0.00	0.0%	\$1,568.21
24	Communications	\$89.99												\$89.99	5.6%	\$1,080.18
25	Functions													\$0.00	0.0%	\$1,961.70
26	Administration													\$0.00	0.0%	\$86.00
27	Capital Works													\$0.00	0.0%	\$28,360.59
28	Australian Bridge													\$0.00	0.0%	\$340.00
29														\$0.00	0.0%	\$0.00
30														\$0.00	0.0%	\$216.36
<b>Total</b>		<b>\$1,604.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,604.36</b>	<b>100.0%</b>	<b>\$76,985.84</b>

**Item July**  
 3 Annual Audit (\$100)  
 11 electricity (\$302.52)(984.04 units)  
 13 Geo Cup (\$23.98), Kit (\$126.83)  
 16 Lawn Mowing \$70

**Item July**  
 19 Aqwest (\$186.72)  
 24 Internet

## BUNBURY BRIDGE CLUB JULY FINANCIAL SUMMARY

### Cash Account

Opening Balance	\$11,658.79
Plus Income	\$3,642.00
Transfers In (+) or Out (-)	\$0.00

**Sub-Total** **\$15,300.79**

Less Expenditure	\$1,604.36
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**Closing Balance** **\$13,696.43**

### Term Deposits

Opening Balance	\$31,846.59
Plus Interest	\$0.00

**Sub-Total** **\$31,846.59**

Transfers In (+) or Out (-)	\$0.00
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**Closing Balance** **\$31,846.59**

### Reconciliation

Cash Balance	\$13,696.43
Add unpresented cheques	\$0.00
Less cash at hand	\$1,126.00

**Sub-Total** **\$12,570.43**

### Total Funds

Cash Account + Cash at hand	\$13,696.43
Term Deposit #1	\$31,846.59
Term Deposit #2	

**Total** **\$45,543.02**

<b>Matures</b>	<b>IR</b>
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8/12/2023	2.65%
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**EOM Bank Statement Balance**

<b>\$12,532.95</b>
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**Imbalance** \$37.48

Cash credit (begin book)	\$15.00
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Synergy credit balance	\$22.48
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## Correspondence Report 12 June - 09 July 2023

Date	Issue	Correspondent	Type	Comments
1	10/07/2023 Invoice	Danno's Lawnmowing	Mail	Treasurer
2	10/07/2023 Invoice 2404	BAWA	Email	Treasurer
3	10/07/2023 Pens AWNP winners	ABF	Mail	Club Co-ordinator
4	10/07/2023 Online Focus	Robina McConnell	Email	Filed
5	14/07/2023 Receipt	BAWA	Email	Treasurer
6	15/07/2023 Receipt for Inv 13725367	Westnet	Email	Treasurer
7	17/07/2023 Spring Swiss Pairs	BAWA	Email	Notice Board
8	18/07/2023 Bank Statement	ANZ	Mail	Treasurer
9	18/07/2023 Certificates	ABF	Mail	Club Co-ordinator
10	19/07/2023 South Perth Flyer	Robina McConnell	Email	Notice Board
11	21/07/2023 Masterpoint Update	ABF	Email	Club Co-ordinator
12	21/07/2023 Presidents meeting Hand	BAWA	Email	Club Co-ordinator
13	24/07/2023 Dying to Know day	H Wade	Email	Notice Board
14	24/07/2023 Bank Statement	ANZ	Mail	Treasurer
15	24/07/2023 Masterpoints Update	ABF	Email	Club Co-ordinator
16	29/07/2023 Masterpoints Update	ABF	Email	Club Co-ordinator
17	31/07/2023 Regional Support for Con	Robina McConnell	Email	Club Co-ordinator
18	31/07/2023 BAWA July Meeting	Robina McConnell	Email	Notice Board
19	31/07/2023 Masterpoint Update	Robina McConnell	Email	Club Co-ordinator
20	31/07/2023 Invoice 30899	Cleanway Xtra	Email	Treasurer
21	31/07/2023 Lawnmowing Invoice	Danno's Lawnmowing	Mail	Treasurer
22	1/08/2023 Bridgetown Country Cha	Robina McConnell	Email	Notice Board
23	1/08/2023 Invoice 137609806	Westnet	Email	Treasurer
24	1/08/2023 Masterpoint Update	ABF	Email	Club Co-ordinator
25	1/08/2023 HRG Memorial Weekend	Robina McConnell	Email	Notice Board
26	3/08/2023 Kalgoorlie Bridge Club Cc	Robina McConnell	Email	Notice Board
27	3/08/2023 Changes to Focus Mag	Robina McConnell	Email	Notice Board
28	3/08/2023 Code of Conduct	Robina McConnell	Email	Notice Board
29	6/08/2023 2023 Super Vets Swiss Pr	BAWA	Email	Notice Board
30	7/08/2023 Rosendorf W Swiss Prs	Robina McConnell	Email	Notice Board
31	7/08/2023 AW open pairs	ABF	Email	Notice Board
32	8/08/2023 Director's online seminar	Robina McConnell	Email	Notice Board
33	8/08/2023 Editor introduction	Helen Rogosysky	Email	Notice Board
34	11/08/2023 Rates Notice	City of By	Mail	Treasurer
35	11/08/2023 Focus Editor	Robina McConnell	Mail	Notice Board
36	11/08/2023 Newsletter	Consumer Protection	Mail	Secretary